

DMS SCHOOL-WIDE CLASSROOM RULES

BE RESPECTFUL

- Sit up.
- Listen.
- Ask and answer questions.
- Nod your head.
- Track the speaker.

BE RESPONSIBLE

- No eating or drinking in class without teacher permission.
- Be on time (in your seat at the bell).
- Be prepared (bring all materials to class. Example; pencils, notebooks, and homework).
- Do not enter classes in session that you do not belong in.

BE SAFE

- Keep hands and feet to yourself.
- Sit flat on your chair.
- Do not throw anything.
- Do not use perfume or cologne in class.

BE KIND

- Use appropriate language.
- Be considerate of others and their feelings.

Consequences: Warning, Parent Contact, Detention with teacher,
Referral to Assistant Principal



DMS SCHOOL-WIDE HALLWAY RULES

BE RESPECTFUL

- No yelling or inappropriate language.
- Listen and follow staff directives.

BE RESPONSIBLE

- Be on time.
- Keep moving, no loitering.
- Get a pass from appropriate teacher when staying after school.
- Sign up for late bus only with teacher permission during lunch periods.

BE SAFE

- Keep your hands and feet to yourself.
- Walk, don't run.
- Stay to the right.

BE KIND

- Use appropriate language.
- Be considerate of others and their feelings.

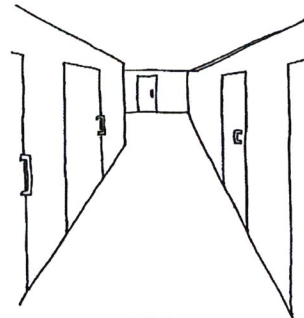
*All other school rules apply.

Progressive Discipline for HALLWAY Behavior

Consequences

1st offense	Warning
2nd offense	1 Lunch Detention and Parent Contact
3rd Offense	3 Lunch Detentions and Parent Contact
4th offense	Universal Detention and Parent Contact
5th offense	Full Day In School Suspension and Parent Contact

Additional offenses may result in placement in In School Suspension, Out of School Suspension, possible Superintendent's Hearing, or placement in the Alternative to Suspension Program.



DMS SCHOOL-WIDE LATE BUS RULES

BE RESPECTFUL

- No yelling or inappropriate language.
- Listen to and follow staff directives.

BE RESPONSIBLE

- Get a bus pass from the staff member you are staying after school with.
- Late bus only for students participating in school events, not spectators.
 - You may sign up on the clipboard in the cafeteria to take a late bus during your lunch period.
 - You may sign up to take a late bus after your lunch period during period 8 or 9 if you have a pass from your teacher. Clipboards will be located outside the main office.
 - You may sign up after car riders/walkers are dismissed outside the main office.
 - If you plan on staying after school for any reason you must wait until car riders/walkers are dismissed!
 - If you are taking the late bus you must wait in the auditorium when dismissed from your teacher. Bus departures are 3:00 and 3:30 p.m.

BE SAFE

- Wait until you are called to board the bus.
- Keep your hands and feet to yourself.
- Stay in your seats until you are directed to board a bus.

BE KIND

- Use appropriate language.
- Be considerate of others and their feelings.

Consequences:

1 st offense	Warning
2 nd offense	1 Lunch Detention and Parent Contact
3 rd offense	3 Lunch Detentions and Parent Contact
4 th offense	Universal Detention and Parent Contact
5 th offense	Full day of In School Suspension and Parent Contact

Additional offenses may result in placement in In School Suspension, Out of School Suspension, possible Superintendent's Hearing, or placement in the Alternative to Suspension Program.



SCHOOL-WIDE BREAKFAST RULES

BE RESPECTFUL

- Listen to and follow staff directives.
- No throwing full breakfast in the trash.
- No yelling or inappropriate language.

BE RESPONSIBLE

- No using the hallway between the cafeteria and the Commons (unless escorted).
- Only use the gym outer doors to enter breakfast.
- No electronic devices.

BE SAFE

- Keep your hands and feet to yourself.
- Walk, don't run.
- Stay in your seats unless you are throwing away your garbage or using the rest room.

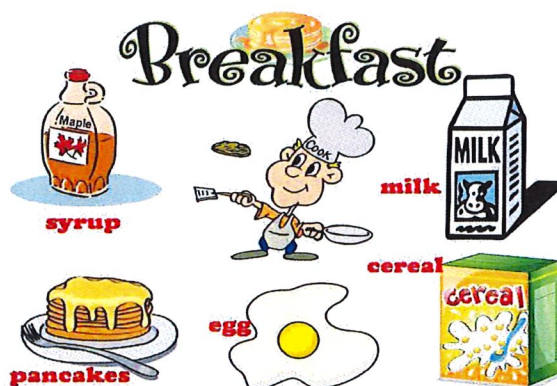
BE KIND

- Use appropriate language.
- Be considerate of others and their feelings.

Consequences

1 st offense	Warning
2 nd offense	1 Breakfast Detention and Parent Contact
3 rd Offense	3 Breakfast Detentions and Parent Contact
4 th offense	1 week Breakfast Detentions and Parent Contact
5 th offense	Universal Detention, Parent Contact and Removal from the Cafeteria for Remainder of the Current Marking Period (minimum 10 days)

Additional offenses may result in permanent removal from the cafeteria for the remainder of the school year, In School Suspension, Out of School Suspension, possible Superintendent's Hearing, or placement in the Alternative to Suspension Program.



SCHOOL-WIDE LUNCH RULES

BE RESPECTFUL

- No yelling or inappropriate language.
- Listen to and follow staff directives.

BE RESPONSIBLE-Be on time.

- No electronic devices.
- No food or drink is to leave the cafeteria.

BE SAFE

- Keep your hands and feet to yourself.
- Walk, don't run.
- Stay in your seats unless you are throwing away your garbage or purchasing an item at the snack bar.

BE KIND

- Use appropriate language.
- Be considerate of others and their feelings.



ALL STUDENTS WILL BE CALLED UP BY TABLE TO OBTAIN THEIR LUNCH.

PROCEDURES:

- Enter the cafeteria and immediately sit down at a table.
- Wait for the cafeteria monitor to call your table to get your food.
- Once you have your food immediately sit at the same table you were called from.

Consequences

1 st offense	Warning
2 nd offense	1 Lunch Detention and Parent Contact
3 rd Offense	3 Lunch Detentions and Parent Contact
4 th offense	1 week of Lunch Detentions and Parent Contact
5 th offense	Universal Detention, Parent Contact and Removal from the Cafeteria for Remainder of the Current Marking Period (minimum 10 days)

Additional offenses may result in permanent removal from the cafeteria for the remainder of the school year, In School Suspension, Out of School Suspension, possible Superintendent's Hearing, or placement in the Alternative to Suspension Program.

CELL PHONE POLICY

Cell Phones are not allowed to be used in school. If students are found using a cell phone the following disciplinary consequences will be imposed progressively:

1st offense-cell phone confiscated by security or given to security by staff member, parent called to pick up the phone which will be secured in the main office.

2nd offense-cell phone confiscated by security, parent called to pick up the phone which will be secured in the main office. Assistant Principal assigns 3 days of lunch detention.

3rd offense- cell phone confiscated by security, parent called to pick up the phone which will be secured in the main office. Assistant Principal assigns half day ISS.

4th offense- cell phone confiscated by security, parent called to pick up the phone which will be secured in the main office. Assistant Principal assigns a full day of ISS and sets up a meeting with parent to get phone back.

UCSD Dress Code

- ❖ Clothes and footwear should be safe and appropriate.
- ❖ Clothes SHOULD NOT make reference to drugs, alcohol, gangs, or tobacco.
- ❖ NOT APPROPRIATE: tube tops, net-tops, halter tops, spaghetti straps, plunging necklines, see-through clothes, hoods, hats, bandanas, short skirts/shorts, pants that hang below your buttocks.
- ❖ NOT APPROPRIATE: any items that are rude, use curse words, make fun of others, have sexual content or that can be used as a weapon.
- ❖ Undergarments should be completely covered with outer clothing.
- ❖ Coats are not to be worn in the building. You must hang your coat in your assigned locker before 1st period.

ICE CREAM PROCEDURES/RULES

- Students may purchase ice cream (in the main office) *ONLY* during the *first 15 minutes of their assigned lunch periods* or *after school*. (NOTE: The office staff will have lists of which students are assigned to each lunch period days 1 & 2.)
- Ice cream is *not allowed in classrooms without prior teacher permission*. Teachers are asked to pre-arrange this with the main office or use passes specifically for ice cream.
- *Ice cream may NOT be opened in the hallways at any time*. Those purchased during lunch periods must be taken directly to the cafeteria. Any purchased at other times (with teacher permission) may not be opened until the student is in that teacher's classroom.
- If a student arrives to a classroom with ice cream without prior permission or is seen eating it in the hallway, he/she will be directed to throw it away or will be sent to the Assistant Principal if he/she refuses to comply.
- *NOTE TO TEACHERS:* Ice cream *gift certificates* may be purchased from the main office to give to students for later use during their lunch periods or after school (as an alternative to having them in the classroom).



DONOVAN MIDDLE SCHOOL
SCHOOL-WIDE ACADEMIC AND BEHAVIOR MANAGEMENT PLAN

Student Name: _____ Parent Signature _____

SCHOOL-WIDE CLASSROOM RULES

BE RESPECTFUL

- Sit up
- Listen
- Ask and answer questions
- Nod your head
- Track the speaker



BE RESPONSIBLE

- No eating or drinking in class without teacher permission
- Be on time (in your seat at the bell)
- Be prepared (bring all materials to class; example, pencils, notebooks, and homework)
- Do not enter classes in session that you do not belong in

BE SAFE

- Keep hands and feet to yourself
- Sit flat on your chair
- Do not throw anything
- Do not use perfume or cologne in class

BE KIND

- Use appropriate language
- Be considerate of others and their feelings

UCSD DRESS CODE

- Clothes and footwear should be safe and appropriate.
- Clothes SHOULD NOT make reference to drugs, alcohol, gangs, or tobacco.
- NOT APPROPRIATE**: tube tops, net-tops, halter tops, spaghetti straps, plunging necklines, see-through clothes, hoods, hats, bandanas, short skirts/shorts, pants that hang below your buttocks.
- NOT APPROPRIATE**: any items that are rude, use curse words, make fun of others, have sexual content or may be used as a weapon.
- Undergarments should be completely covered with outer clothing.
- Coats are not to be worn in the building. You must hang your coat in your assigned locker before 1st period.

REWARDS

1. An education
2. Dances
3. Raving About Raider Raffle Tickets: monthly drawings!
4. Teachers' Choice Awards quarterly

5. Honors' Awards quarterly

CONSEQUENCES

1. Redirect student verbally
2. Contact Parents
3. Detention with Teacher
4. Send student to Assistant Principal

UCSD has a Zero Tolerance Policy for severe infractions.

Please refer to the Summary of the Code of Conduct on the District Web Site or the copy that was sent home over the summer.

GRADING SYSTEM

The Utica City School District has adopted a numerical grading system. Based on S-28, students may retake exams when they score 70% or less. To qualify for S-28, students must attend one tutoring session with the teacher before they can make up the exam with the teacher. Students' report card grades will be based on the following formula in all classes:

40% Assessments	(Tests, quizzes, common assessments)
30% Projects/Writing	(Should be based on a rubric provided to students ahead of time.)
30% Classwork/Homework	(Students complete work in class and assigned homework.)

DMS SCHOOL-WIDE Raving About a Raider (RAR) Program (sponsored by the Discipline Advisory Committee)

Raffle tickets are awarded monthly to teachers and students for exhibiting appropriate behaviors in the following areas:

- Academics--For having no failing grades on Progress Report or Report Card
- Attendance--For perfect attendance
- Behavior-- For having no discipline referrals

Teachers can also award raffle tickets when they "catch students being good."

RAR boxes are located in the Commons.

Weekly and monthly drawings are held. Prizes awarded to winners!

Winners' names are published in the Principal's Update, School Newspaper, and displayed on the bulletin board.